

Second Major Form

You may type into this form or print and complete legibly by hand. You must print to complete signatures by hand.

Before submitting this form to the Student Navigation Center, this request must be approved and signed by the Department Chairperson of your desired Second Major.
(*Drop does not require chairperson signature)

<input type="text"/>		<input type="text"/>	
First Name, Last Name			
<input type="text"/>			
Street Address			
<input type="text"/>	<input type="text"/>	<input type="text"/>	
City, State, Zip Code			

FOLD ON LINES TO MAIL STUDENT COPY

<input type="text"/>	<input type="text"/>	Please refer to page 2 for available Evening Majors.
Class Year	Day Student	
<input type="text"/>	<input type="text"/>	
Student ID #	Evening Student	
<input type="text"/>	Please check one: BS <input type="checkbox"/> BA <input type="checkbox"/> BLS <input type="checkbox"/> BSW <input type="checkbox"/> BSN <input type="checkbox"/> BFA <input type="checkbox"/>	
PRIMARY MAJOR		
Please ADD <input type="checkbox"/>	DROP <input type="checkbox"/>	
<input type="text"/>	<input type="text"/>	
SECOND MAJOR	SECOND MAJOR CONCENTRATION (IF APPLICABLE)	

_____	_____	<input type="text"/>
Student Signature (*Drop does not require chairperson signature)	Date	Phone Number

ACTION BY DEPARTMENT CHAIRPERSON

<input type="checkbox"/> Approved	<input type="text"/>	<input type="text"/>	<input type="text"/>
	New Second Major Advisor	Advisor Number	Requirement Term (Flowsheet)
<input type="checkbox"/> Disapproved (Please Indicate Reason)	<input type="checkbox"/> Low GPA	<input type="checkbox"/> No GPA	<input type="checkbox"/> Major Full
			<input type="checkbox"/> Other

_____	_____
Second Major Chairperson Signature	Date
_____	_____
Student Navigation Center Signature	Date

Type in Area For Other

Change of Major Form

Evening students may only choose the following majors:

- Business Administration (Accounting, Human Resources Management, Management, Marketing)
- Criminal Justice (Administration, Criminal Investigation)
- Education (Early Education and Care)
- Fire Science
- Healthcare Studies
- Liberal Studies (Intercultural Communications, Interdisciplinary Studies)
- Nursing (LPN to BSN, RN to BSN)
- Occupational Therapy
- Psychology (BS only)
- Social Work

Approval is contingent upon student meeting all departmental requirements for transfer into the major.

Internal Transfer Form Day to Evening

Please note that students may only transfer to the School of Continuing and Professional Studies (Evening) in available programs. These include:

- Business Administration (Accounting, Human Resources Management, Management, Marketing)
- Criminal Justice (Administration, Criminal Investigation)
- Education (Early Education and Care)
- Fire Science
- Healthcare Studies
- Liberal Studies (Intercultural Communications, Interdisciplinary Studies)
- Nursing (LPN to BSN, RN to BSN)
- Occupational Therapy
- Psychology (BS only)
- Social Work

Approval is contingent upon student meeting all departmental requirements for transfer into the major.

Nursing majors must have the approval of the Nursing Department Chairperson to transfer to Continuing and Professional Studies and must meet the admissions requirements for the LPN or RN programs. **Continuing and Professional Studies students are advised by the Academic Advising Center.** To schedule an appointment with Academic Advising, please call 978.542.7049.