

How to Access the New Navigator System

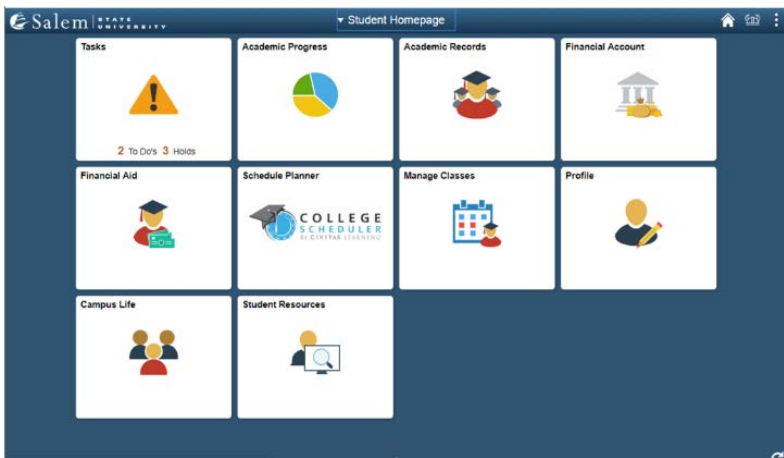
This Visual Aid Shows how to:

- How to Sign-in to Navigator
- Student Homepage overview
- Other Navigational elements

Of Special Note: Salem State recently upgraded Navigator. Here is information on how to access the new system and navigate to the item/function you need.

Screenshot	Directions
	<p>Sign in from a PC Go to salemstate.edu to sign in</p> <ol style="list-style-type: none"> 1. Select the Sign In option in top right corner of web page using your SSU ID and password to sign in 2. A black navigation bar will appear ONLY AFTER sign-in, when it does, select the Navigator link at the top of page 3. Select the Sign In tile to access your Navigator account
	<p>Sign in using a mobile device From your mobile device or tablet expand the menu options to sign in</p> <ol style="list-style-type: none"> 1. Select the Menu list options icon 2. Select Sign In option at the bottom 3. Select Navigator from list Note: This will take you to a new sign in screen for Navigator. Click on the Sign In tile. Other tiles on this page include public class search and account help if you have forgotten your user name or password. 4. Select the Sign In tile to access account <p>NOTE: If using an Apple mobile device you must be on the latest version of IOS.</p>

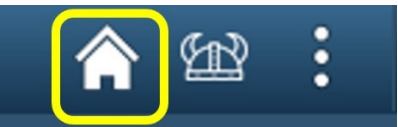
Screenshot | **Directions**



Student Homepage
 You will arrive at your new Student Homepage. Use the squares or **Tiles** to access different items/functions.

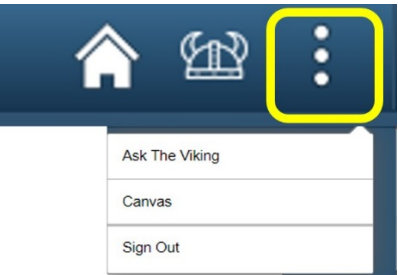
Some Basic Tile Information:

- **Tasks** (To Do List and Holds)
- **Manage Classes** (Registration and Class Search)
- **Academic Progress** (Degree Tracker)
- **Academic Records** (Transcripts, grades, transfer credits)
- **Financial Aid**
- **Financial Account** (View and pay bills, Health Insurance, Meal Plan changes)
- **Profile** (Student personal details, emergency contact, gender and preferred name updates)
- **Schedule Planner** (Build your schedule before registering)



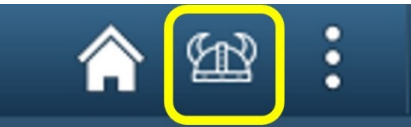
Other Navigational Elements
 At the top right corner of page are three navigation icons.

The **Home** icon will bring you back to the Student Homepage



The More Actions icon provide links to

- **Canvas**, the campus learning management system
- **Ask the Viking**, the campus knowledge base
- **Sign out** to leave the navigator program. (Always sign out when you are finished.)



Questions
 The Viking helmet icon is called "Ask the Viking". Use [Ask the Viking](#) to find answers to the most commonly asked student questions or contact the Student Navigation Center at 978-542-8000.

Trouble with logging in?
 Contact the ITS Help Desk at 1-978-542-2036 or visit helpdesk.salemstate.edu