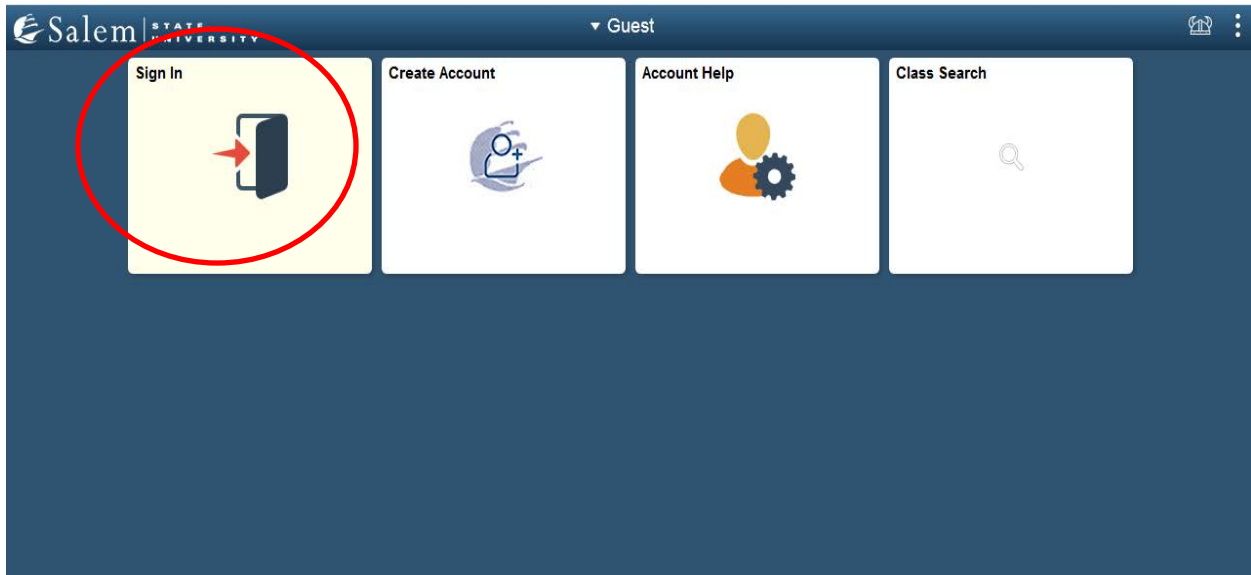


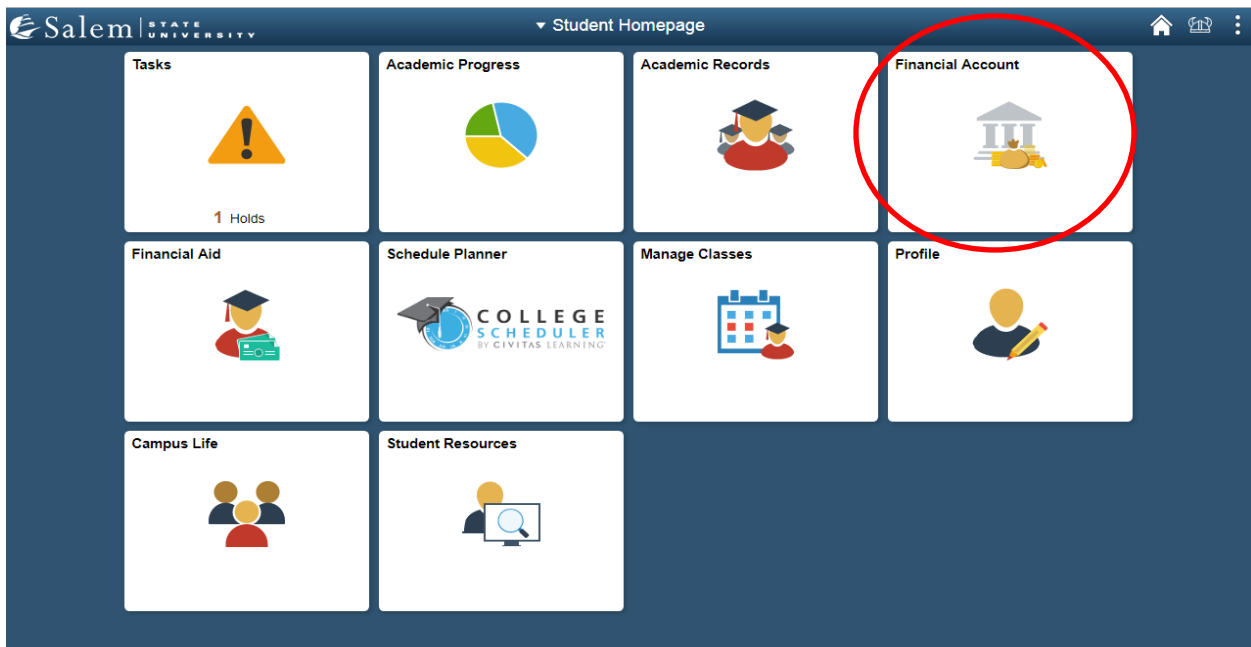
Student Navigation Center

How to: “Waive Out” or “Enroll In” Health Insurance

1. Log into Navigator.



2. Once at the Student Homepage, click on “Financial Account”.



3. Next, click on “Student Health Insurance”.

Note: Please make sure that pop-up windows are not blocked.

The screenshot shows the 'SSU Financial Account' interface. On the left is a navigation menu with options: Manage ClipperCard Account, Student Accounts, Make a Payment, Make a Housing eDeposit, Make an Acceptance eDeposit, Student Health Insurance (circled in red), Meal Plan Upgrade, Waive Commuter Meal Plan, and Waive MassPIRG Fee. The main content area is titled 'Manage Your ClipperCard Account' and contains information about the new ClipperCard MOBILE site, including a URL and a list of features.

The “University Health Plans” page will pop-up in a new tab. If you would like to “Waive Out” of the University Health Plan, please follow steps 4-7. If you would like to “Enroll In” the University Health Plan, please proceed to steps 8-10.

4. “Waive Out”: After reading the Student Health Insurance information, click on the link to “Waive out of the Salem State University Student Health Plan”.

The screenshot shows the 'UNIVERSITY HEALTH PLANS' website for Salem State University. The page title is 'Salem State University STUDENT HEALTH INSURANCE PLAN 2018-2019 Academic Year'. A navigation menu on the left includes 'Introduction', 'FAQs', 'Student Health Insurance' (with a red arrow pointing to it), 'Late Waiver Form / MHPA', 'Enrollment Form', 'Benefit Information', 'Blue Cross Blue Shield Info', 'Provider Search', 'Worldwide Providers & Travel Assistance', 'Prescription Info', and 'Insurance ID Card'. The main content area contains an 'IMPORTANT' notice and a list of options. The option 'Waive out of the Salem State University Student Health Plan' is circled in red. Below it is an 'OR' separator, followed by the option 'Enroll online in the Salem State University Student Health Plan'.

5. Confirm or deny your MassHealth (Massachusetts Medicaid) membership by clicking on the “Yes” or “No” button. If you are unsure if you are a member or not, please first review the organizations and plans listed on the page. If you are a member in any of the organizations listed, please click “Yes” to confirm your MassHealth membership.

UNIVERSITY HEALTH PLANS
A DIVISION OF RISK STRATEGIES

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SHIP Premium Assistance for MassHealth Members

Click Here for MHPA Information and Resources

Optional Plans

Massachusetts Delta Dental Plans

VSP Vision Care Plan

My Student Property Insurance

Additional Information

Health Connector Participant Info

Insurance Info for Graduating Students and Dependents

Are you a MassHealth (Massachusetts Medicaid) Member?

MassHealth or Massachusetts Medicaid plans are not plans purchased or subsidized through the Massachusetts Health Connector or employer sponsored plans.

If you have one of the insurance plans below, with a 12-digit MassHealth ID, click “Yes”.

If you participated with MHPA for the 2018-2019 academic year and still have MassHealth, click “Yes”.

Yes
I am a MassHealth member

No
I am NOT a MassHealth member

MassHealth members are required to click “yes” or they jeopardize their MassHealth benefits.

MANAGED CARE ORGANIZATIONS (MCO)

BMC HealthNet Plan

MassHealth ID is at the bottom of the card

Tufts Health Together

MassHealth ID is below the Tufts ID#

ACCOUNTABLE CARE ORGANIZATIONS (ACO)

Community Alliance
Mercy Alliance (Trinity Logo)
Signature Alliance
SouthCoast Alliance

MassHealth ID is below the RXAC ID#

Berkshire Fallon Health Collaborative
Fallon 365 Care
Wellforce Care Plan

MassHealth ID is at the bottom of the ID card

Be Healthy Partnership

MassHealth ID is ID # on the card

My Care Family

MassHealth ID is below the NHP ID#

Atrius Health
Beth Israel Deaconess Care Organization
Boston Children’s ACO
Cambridge Health Alliance

MassHealth ID is below the Tufts ID#

Community Care Cooperative (C3)

MassHealth ID is the MassHealth Member ID

Partners Health Choice

Steward Health Choice

MassHealth ID is below the Member ID#

PRIMARY CARE CLINICIAN PLANS (PCC)

6. Read the information provided about the Annual Waiver Form. If you are eligible to continue, please enter your date of birth (i.e. 05/09/1999), and your student ID number (i.e. S0123456). Then, click “Continue”.

Salem STATE UNIVERSITY

SALEM STATE UNIVERSITY
STUDENT HEALTH INSURANCE PLAN
2019-2020 POLICY YEAR

Annual Waiver Form

Massachusetts Law requires that all students need to be enrolled in a health insurance plan while attending college. Students are not required to enroll in the Student Health Insurance Plan made available through the college if they can document proof of other comparable coverage by completing the online Waiver Form below.

If the student is a minor, then the parent or guardian must complete this form.

NOTE: ALL INTERNATIONAL STUDENTS ARE REQUIRED TO ENROLL IN THE STUDENT HEALTH INSURANCE PLAN. IF YOU ARE AN INTERNATIONAL STUDENT PLEASE CLICK ON THE LINK FOR THE ENROLLMENT FORM ON THE LEFT-HAND SIDE OF THE PAGE.

The waiver deadline is September 27, 2019.

The following students **cannot waive** the Student Health Insurance Plan:

- International students
- Students with **Health Safety Net, MassHealth Limited or Children's Medical Security**
- Students with **travel insurance**; and
- Students with **foreign-based insurance**

If you have any question about the waiver process, please contact University Health Plans at 800-437-6448 or by email at info@univhealthplans.com.

To continue the waiver process, you will need your Student ID number, which can be found on your tuition bill, preceded by the letter "S" (example: S0123456). This ID number is not your social security number or your Connect Card number.

Please be sure to include an "S" at the beginning of your Student ID. It should be an "S" followed by 7 digits.

date of birth: (MM/DD/YYYY)
student ID:

Continue

7. Enter your existing insurance information to complete the waiver form. After submitting your current information, ensure you waived out of the student health insurance plan successfully by reaching the confirmation page and checking your billing statement.

*Your submission of the waiver form *is not* an official confirmation waiver. Please check your billing activity to see that

the health insurance charge has been deducted within 24-48 business days, confirming your successful waiver.

8. **“Enroll In”**: After reading the Student Health Insurance information, click on the link to “Enroll online in the Salem State University Student Health Plan”.

UNIVERSITY HEALTH PLANS
A DIVISION OF RISK STRATEGIES

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Salem State University
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SHIP Premium Assistance for MassHealth Members

Click Here for MHPA Information and Resources

Optional Plans

Student Health Insurance

Massachusetts state law requires that all students enrolled in at least 75 percent of their program's full-time course load at an institution of higher learning in Massachusetts must participate in a Student Health Insurance Plan (SHIP) or in a health insurance plan with comparable coverage. Massachusetts colleges and universities are required to sponsor a health plan for students who do not have health insurance. The Salem State University Student Health Plan is provided by Blue Cross Blue Shield and administered by University Health Plans. A charge is added to a student's account in the fall or spring term based on criteria mentioned above. The premium for the Annual 2018-2019 plan is \$2,985 and the policy is in effect from August 1, 2018, through July 31, 2019. NEW spring students enrolling in the spring term will be charged \$ 1,748 and the policy is in effect from January 1, 2019 through July 31, 2019.

IMPORTANT: To comply with state law, new spring students registered for at least 75 percent of their program's full-time course load **MUST** either waive out of or enroll in the insurance plan by **February 22, 2019** for the spring term.

- **Waive out of the Salem State University Student Health Plan** You will be asked to provide information on your insurance coverage. To be eligible to waive out of the plan, you must be currently enrolled in a health insurance plan with comparable coverage either as a dependent (on parent's or spouse's plan), or through a plan you have at your place of employment or have purchased yourself. Please Note, MassHealth Limited, Health Safety Net and Children's Medical Security Plan are not acceptable plans. Once information is provided, a credit will be reflected on your account within three business days as waiver health insurance fee.

OR

- **Enroll online in the Salem State University Student Health Plan.** By enrolling online you confirm your acceptance of the plan and your tuition bill will be charged accordingly. You will be assigned a member id number and your name will be submitted to Blue Cross Blue Shield to be added to the doctor and pharmacy databases. An insurance card will be mailed to you within 10-11 business days.

9. Read the “Annual Enrollment Form” information, then, enter your date of birth (02/06/2000) and your student ID number (i.e. S0123456).

UNIVERSITY HEALTH PLANS
A DIVISION OF RISK STRATEGIES

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SALEM STATE UNIVERSITY
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SHIP Premium Assistance for MassHealth Members

Click Here for MHPA Information and Resources

Annual Enrollment Form

In order to ensure that all full-time and three-quarter time students have adequate medical insurance while pursuing their academic goals, state law requires that students have coverage, either through the Salem State University Student Health Insurance Plan or another United States-based carrier offering comparable coverage.

By enrolling online you confirm your acceptance of the plan and your tuition bill will be charged accordingly. You will be assigned a member id number and your name will be submitted to Blue Cross Blue Shield to be added to the doctor and pharmacy databases. An insurance card will be mailed to you within 10-11 business days. The deadline for enrolling in the SHIP is **September 27, 2019**.

To continue the enrollment process, you will need your Student ID number, which can be found on your tuition bill, preceded by the letter "S" (example: S0123456). This ID number is not your social security number or your Connect Card number.

Please be sure to include an "S" at the beginning of your Student ID. It should be an "S" followed by 7 digits.

date of birth: (MMDDYYYY)
student ID:

Continue

10. After completing step 9, ensure you enrolled in the student health insurance plan successfully by reaching the confirmation page.

*Your submission of the enrollment form *is not* an official confirmation of enrollment. Please check your email for communication from University Health Plans that you have been successfully enrolled.