

## Change of Major Form

You may type into this form or print and complete legibly by hand. You must print to complete signatures by hand.

**Before submitting this form to the Student Navigation Center, this request must be approved and signed by the department chairperson of your desired Second Major.**

First Name, Last Name

Street Address

City, State, Zip Code

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**FOLD ON LINES TO MAIL STUDENT COPY**

Class Year                      Day Student

**Please refer to page 2 for available Evening Majors.**

Student ID #                      Evening Student

CURRENT MAJOR

DESIRED MAJOR              DESIRED CONCENTRATION (IF APPLICABLE)

Please check one:   BS    BA    BLS    BSW    BSN    BFA

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

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**ACTION BY DEPARTMENT CHAIRPERSON**

Approved

New Advisor

Advisor Number

Requirement Term (Flowsheet)

Disapproved (Please Indicate Reason)

Low GPA

No GPA

Major Full

Other

\_\_\_\_\_  
Desired Major Chairperson Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Navigation Center Signature

\_\_\_\_\_  
Date

## Change of Major Form

Evening students may only choose the following majors:

- Business Administration (Accounting, Human Resources Management, Management, Marketing)
- Criminal Justice (Administration, Criminal Investigation)
- Education (Early Education and Care)
- Fire Science
- Healthcare Studies
- Liberal Studies (Intercultural Communications, Interdisciplinary Studies)
- Nursing (LPN to BSN, RN to BSN)
- Occupational Therapy
- Psychology (BS only)
- Social Work

Approval is contingent upon student meeting all departmental requirements for transfer into the major.

## Internal Transfer Form Day to Evening

Please note that students may only transfer to the School of Continuing and Professional Studies (Evening) in available programs. These include:

- Business Administration (Accounting, Human Resources Management, Management, Marketing)
- Criminal Justice (Administration, Criminal Investigation)
- Education (Early Education and Care)
- Fire Science
- Healthcare Studies
- Liberal Studies (Intercultural Communications, Interdisciplinary Studies)
- Nursing (LPN to BSN, RN to BSN)
- Occupational Therapy
- Psychology (BS only)
- Social Work

Approval is contingent upon student meeting all departmental requirements for transfer into the major.

Nursing majors must have the approval of the Nursing Department Chairperson to transfer to Continuing and Professional Studies and must meet the admissions requirements for the LPN or RN programs. **Continuing and Professional Studies students are advised by the Academic Advising Center.** To schedule an appointment with Academic Advising, please call 978.542.7049.