

ACCESSING ZOOM

Desktop/Laptop

- Select the Zoom meeting link for the scheduled Zoom meeting you want to join.
- The Zoom application will automatically start to download.
- Follow the on-screen instructions to complete the download.
(If the meeting does not automatically launch after the download is complete, select the meeting link in your email again.)
- Select “Allow” to let the page open “Zoom.us.”
- Enter your name as you want it to appear.
- Join with or without video enabled.
- Join with computer audio.
- You are in!
- Select “Leave” in the bottom right corner of the window when you are ready to leave the meeting.

IOS (iPhone)

- Download the free Zoom app from the app store.
(Note: You will be directed to download the app the first time you try to enter into a Zoom meeting.)
- Select the Zoom meeting link for the scheduled Zoom meeting you want to join.
- Enter your name as you want it to appear.
- Allow Zoom to access your camera to have video enabled.
- Join with or without video enabled.
- Allow Zoom to access your microphone.
- Allow or don’t allow notifications.
- Select if you are using internet audio or dial in.
- You are in!
- Select “Leave” in the upper right corner of the window to leave the meeting.

Android Phone

- Download the Zoom app from Google Play.
(Note: You will be directed to download the app the first time you enter into a Zoom meeting.)
- Select the Zoom meeting link for the scheduled Zoom meeting you want to join.
- Enter your name as you want it to appear.
- Allow Zoom to access your camera so you can have video enabled.
- Join with or without video enabled.
- Allow Zoom to access your microphone.
- Allow or don’t allow notifications.
- Select if you are using internet audio or dial in.
- You are in!
- Select “Leave” in the upper right corner of the window to leave the meeting.