How to: 1098-T e-Consent

1. Log into Navigator.

2. Once at the Student Homepage, click on “Financial Account”.

3. Located in the menu bar, click on “Student Accounts”.

4. Click on the “Click Here” link to access TouchNet.
5. Once at the TouchNet home page, click on “Consent and Agreements” button on the right hand menu.

6. Once in your “Consents and Agreements” page, you will be able to view your consents. Click on “Change”.
7. A pop up will appear. Please read the section carefully and accept the option you prefer.

8. Accept Consent to agree to paperless. I Do Not Consent to return to paper copy.