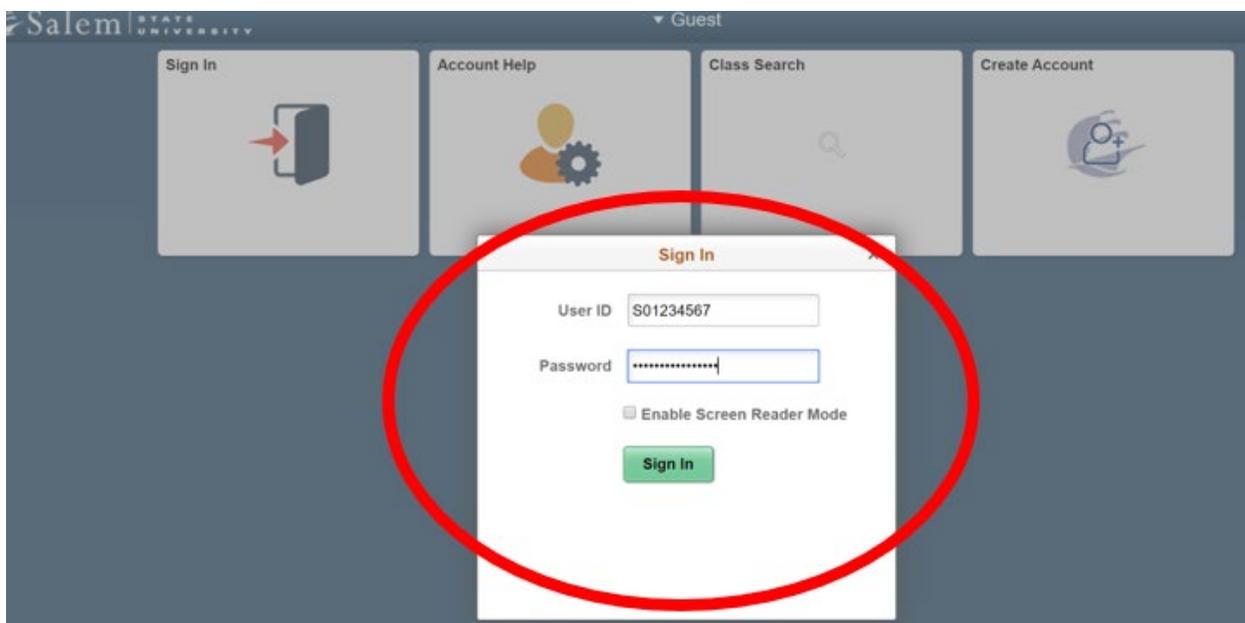


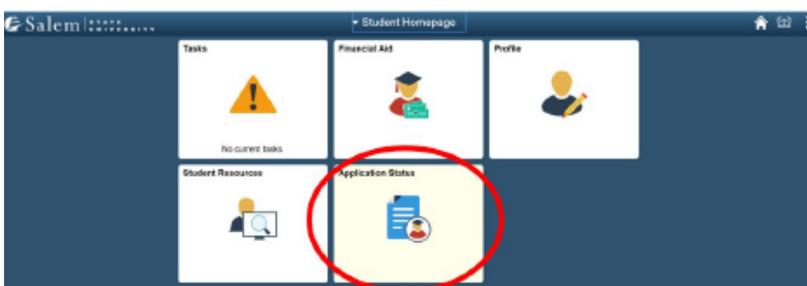
How do I make housing and enrollment deposits?

Enrollment and Housing payments are made through the Student Navigator website under Application Status.

1. Go to [Navigator](#)
2. Click on the Sign In tile, enter your User ID and Password, and click Sign In:



3. Click on the Application Status tile:



4. Click the 'Pay Enrollment and/or Housing Deposit' link

Application Status

Term	Academic Career	Program	Application Number	Application Date
Fall 2020	Undergraduate	College of Arts&Sciences (Day)	00256360	12/10/2019

Congratulations! You have been accepted to Salem State University as a freshman, resident student for the Fall 2020 semester in the Undeclared major. This acceptance requires that you maintain your academic standing. An official acceptance letter will be sent by mail. Please be sure to send a final copy of your transcript before the start of the semester. We look forward to welcoming you to campus!

[View your transferred courses](#)

[Pay Enrollment and/or Housing Deposit](#)

5. Click the 'Make Payments Now'

Pay Enrollment and/or Housing Deposit

Welcome to the Salem State University community! Your payment will ensure and activate your enrollment for the semester to which you have been admitted. Additional information will be mailed to you.

INFORMATION ABOUT MAKING YOUR PAYMENT(S):

In order to submit your enrollment confirmation deposit and/or housing deposit, you will be linked to the financial services payment page.

If you are making both an enrollment deposit and a housing or waitlist housing deposit, please note that you will have to make both payments separately. In other words, you will have to go through the payment process twice, once for your enrollment deposit and once for your housing or waitlist housing deposit.

Please be sure to print your payment receipt at the conclusion of each deposit process.

- Pay Enrollment Deposit* \$150

- Pay Housing Deposit* \$300

[Make Payment\(s\) Now](#)

* Deposits are non-refundable

Once your deposit is received you will receive additional information about orientation and registration in the mail.

[<Previous](#)

6. Select the "Click Here" link

Make Secure Deposits

[Click Here](#) to access Touchnet, Salem State's secure electronic billing and payment system.

7. Click "I will review my eRefund profile" button for refund policy

Salem State

Logout

Consents and Agreements

Consent 1 out of 2

eRefund Profile Update Reminder

Mandatory Refund Policy Acknowledgement

Please take a moment to check your eRefunds profile to make sure your direct deposit information is up to date. Direct deposit is a FREE and fast way to receive funds; otherwise you may wait 14 days to receive funds via paper check.

To check your current profile, from the home page, click Electronic Refunds from the My Profile Setup menu on the right hand side of the page. Please be sure you have your account number available to verify your profile.

If you have not already set up direct deposit, you will be required to sign up for Two-Step Verification before you can add your direct deposit information. We highly recommend you choose the optional Backup Method in case there is ever a problem with your Primary Method. Once you've completed that step, please return to the Refunds setup Page to add an account.

If you need more detailed instructions on how to set up a new account, please visit our [How to setup direct deposit /eRefund](#).

Print

I will review my eRefund Profile

8. Click "I acknowledge" button for refund policy:

Consents and Agreements

Consent 2 out of 2



Current Refund Policies

Undergraduate Day Students

The following is the current refund policy for all full time and part time day school students withdrawing from the university. The policy applies to tuition and mandatory fees for day classes only. Room and board charges are pro-rated based on usage. After the third week, there is no refund for room charges. Undergraduate day students in a 4 + 1 undergraduate/graduate program who enroll in graduate level courses as an undergraduate student will have graduate courses included in the "day" refund policy below. Undergraduates not in a 4 + 1 program who enroll in graduate level courses as a graduate student - please see the policy listed under Refund Policy - Evening and Graduate Classes. All undergraduate matriculated (degree seeking) students who withdraw from the university must complete the appropriate paperwork through the academic advising office.

Full Semester (Fall or Spring) withdrawal only

Time of Withdrawal	Percentage of Refund
Through End of Add/drop	100%
Add/Drop + 1-7 calendar days	80%
Add/Drop + 8-14 calendar days	60%
After Add/Drop + 15 calendar days	0%

Evening and Graduate Classes

The following are the current refund policies for evening and graduate classes. The policy goes into effect beginning in the fall of 2018, along with the new add/drop period for evening and graduate classes. If you have any specific questions regarding your refund, please contact the Student Navigation Center directly.

Fall and Spring Full Semester Courses

Time of Withdrawal	Percentage of Refund
Through End of Add/drop	100%
Add/Drop + 1-7 calendar days	80% tuition only refund
Add/Drop + 8-14 calendar days	60% tuition only refund
After Add/Drop + 15 calendar days	No Refund

Summer Sessions and other Short Sessions

Time of Withdrawal	Percentage of Refund
Add/drop (1 business day after session start)	100%
Add/Drop + 1-3 calendar days	50% tuition only refund
Add/Drop + 4 calendar days	No Refund

Special Format and Non-Credit Courses

Time of Withdrawal	Percentage of Refund
Add/drop (First class meeting day)	100%
After Add/Drop	No Refund

Time of Withdrawal Percentage of Refund
 Add/Drop (First class meeting day) 100%
 After Add/Drop No Refund

Refunds are based on session dates of scheduled classes, not on attendance or participation. The date a student processes their drop/withdrawal (either online via Navigator or in person) is the official date for refund purposes. Refunds will be processed through the student accounts office and sent to students approximately 6 weeks after withdrawal notification by the student. Fees are refundable only during the add/drop period. We are not responsible for finance charges incurred on your credit card statement.

Online courses for the School of Continuing and Professional Studies and Graduate Studies

Online and hybrid class refunds are based on the start date of the class, which is always the first day of the term/session for the class. Follow refund policies below for School of Continuing and Professional Studies and School of Graduate Studies.

All graduate matriculated students who withdraw from school must complete the appropriate paperwork through the School of Graduate Studies.

9. Select the Term for which you are making the deposit

Deposit Payment

Deposit Payment Deposit History

\$ [Card Icon] [Thumbs Up Icon] [List Icon]

Select a term then deposit payment account you would like to make a payment toward

Select a term

Select Term Select

- Select Term
- Fall 2022
- Summer 2022
- Spring 2022

10. Select Deposit Payment (Accept Fee)

Deposit Payment

Deposit Payment Deposit History

\$ [Card Icon] [Thumbs Up Icon] [List Icon]

Amount Method Confirmation Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term Fall 2022 Select

Select a deposit

Dep. UG Accep Fee CC Fall Select

- Select Deposit Payment
- Dep. UG Accep Fee CC Fall
- Dep. UG Accep Fee eCheck Fall
- Housing Deposit CC Fall
- Housing Deposit eCheck Fall
- MSW Deposit-CC
- OT Deposit- Fall CC
- OT Deposit- Fall eCheck

Key:

“Dep UG Accep Fee CC Fall” = Undergraduate Enrollment Deposit Paying with a Credit Card for Fall

“Dep UG Accep Fee eCheck Fall” = Undergraduate Enrollment Deposit Paying with an Electronic Check for Fall

“Housing Deposit CC Fall” = Undergraduate Housing Deposit Paying with a Credit Card for Fall

“Housing Deposit eCheck Fall” = Undergraduate Housing Deposit paying with an Electronic Check for Fall

11. Click the "Continue" button on the Summary of Accept Fee page

Dep. UG Accep Fee CC Fall	
Deposit name	Dep. UG Accep Fee CC Fall
Deposit description	Dep. UG Accep Fee CC WEB Fall
Term	Fall 2022
Payment amount	\$150.00

12. Select your payment method and confirm payment

Amount \$150.00

Method Credit or Debit Card

13. Enter your check or credit card information.

Account Information

* Indicates required fields

*Card number:

14. If you made an acceptance fee deposit and want to make a housing deposit, repeat the steps above.

Congratulations! You've made your deposit!

WELCOME TO VIKING COUNTRY!