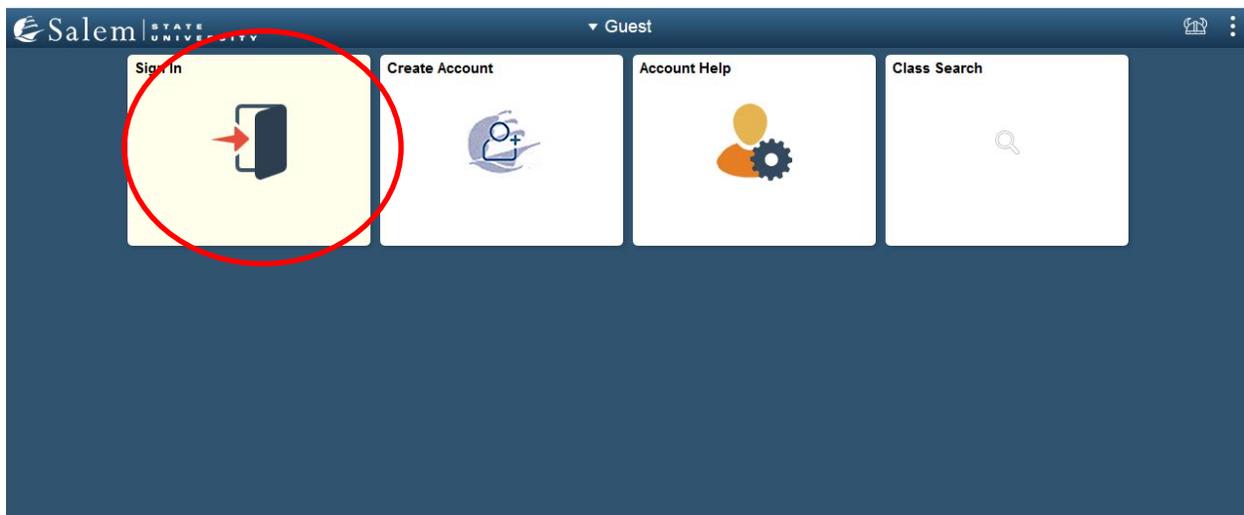


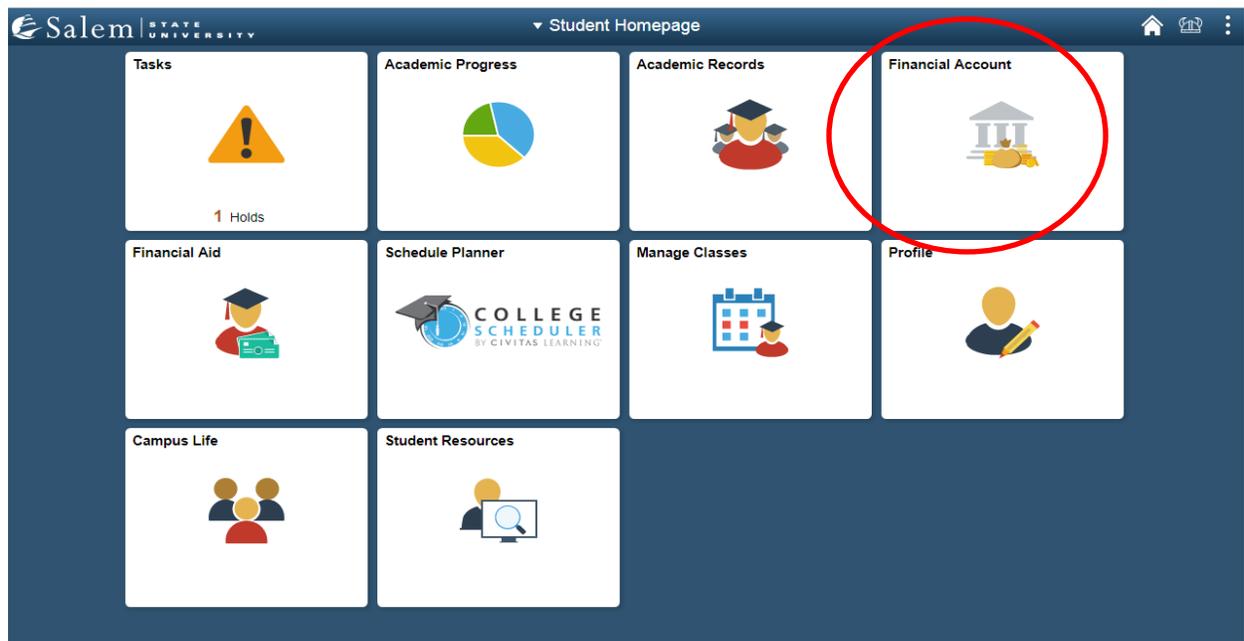
Student Navigation Center

How to: View my bill

1. Log into Navigator.

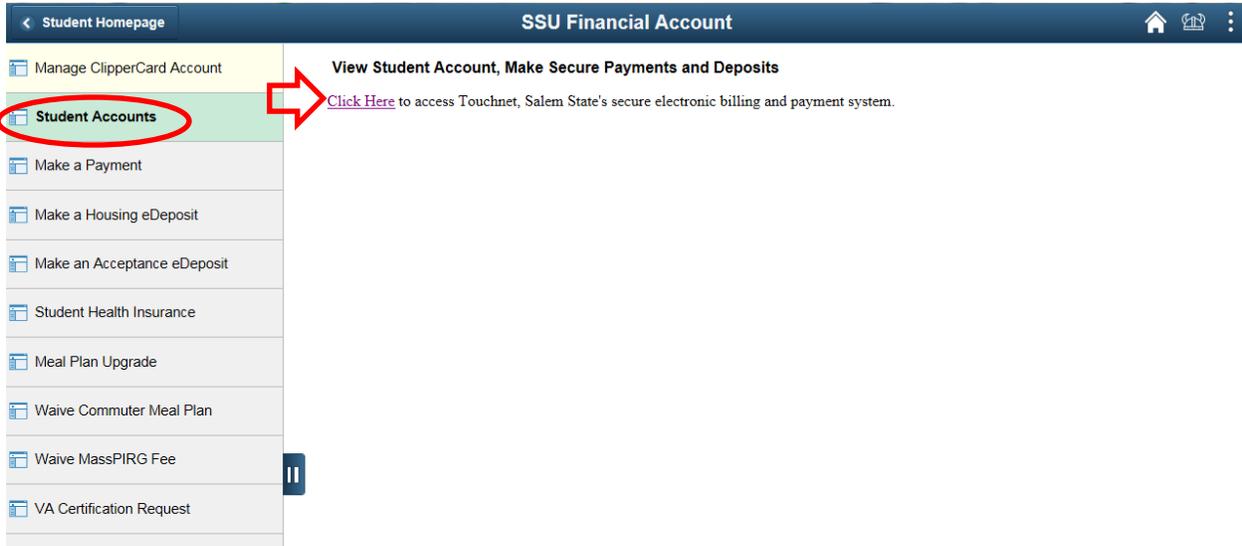


2. Once at the Student Homepage, click on "Financial Account".



3. Next, click on “Student Accounts”. Then, follow the “Click Here” link to TouchNet.

Note: Please be sure pop-ups are not blocked on your browser.



Student Homepage SSU Financial Account

Manage ClipperCard Account

Student Accounts

Make a Payment

Make a Housing eDeposit

Make an Acceptance eDeposit

Student Health Insurance

Meal Plan Upgrade

Waive Commuter Meal Plan

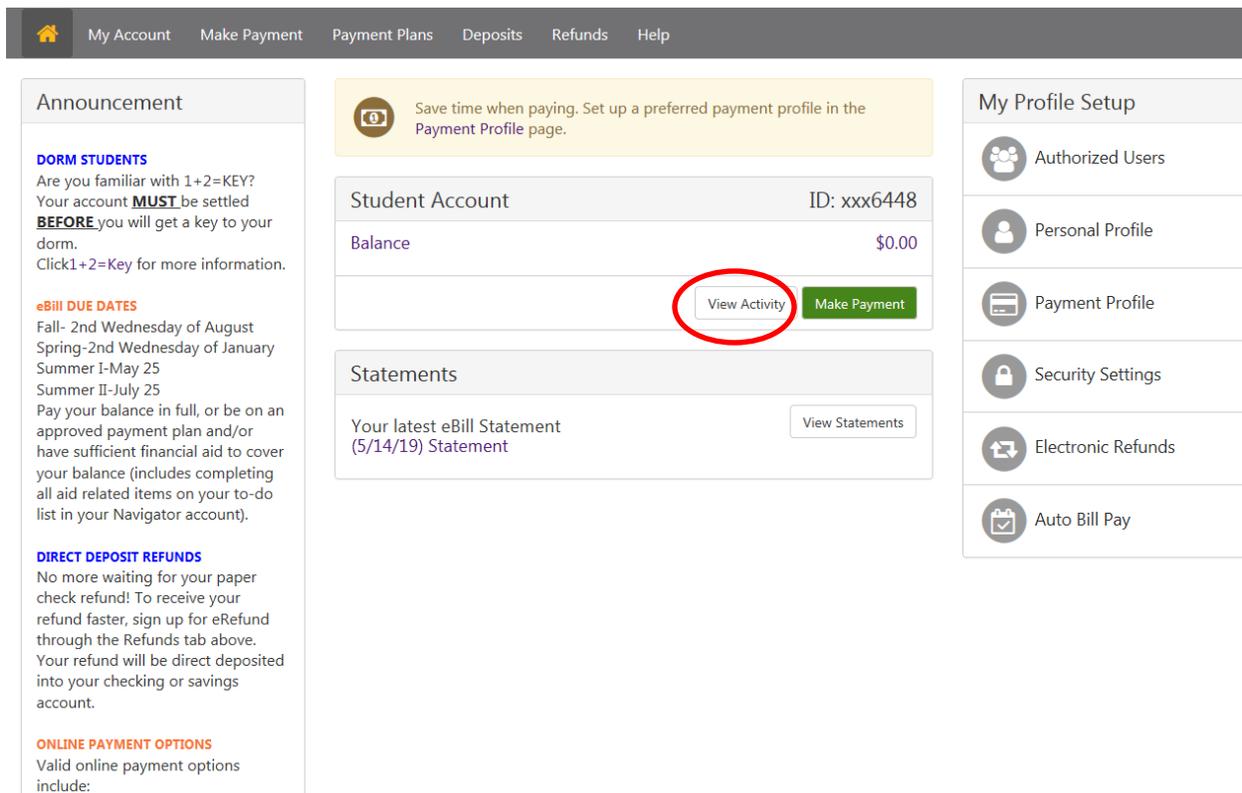
Waive MassPIRG Fee

VA Certification Request

View Student Account, Make Secure Payments and Deposits

[Click Here](#) to access Touchnet, Salem State's secure electronic billing and payment system.

4. Once at the TouchNet homepage, click on “View Activity” found in the “Student Account” box.



My Account Make Payment Payment Plans Deposits Refunds Help

Announcement

DORM STUDENTS
Are you familiar with 1+2=KEY? Your account **MUST** be settled **BEFORE** you will get a key to your dorm. Click 1+2=Key for more information.

eBILL DUE DATES
Fall- 2nd Wednesday of August
Spring-2nd Wednesday of January
Summer I-May 25
Summer II-July 25
Pay your balance in full, or be on an approved payment plan and/or have sufficient financial aid to cover your balance (includes completing all aid related items on your to-do list in your Navigator account).

DIRECT DEPOSIT REFUNDS
No more waiting for your paper check refund! To receive your refund faster, sign up for eRefund through the Refunds tab above. Your refund will be direct deposited into your checking or savings account.

ONLINE PAYMENT OPTIONS
Valid online payment options include:

Save time when paying. Set up a preferred payment profile in the Payment Profile page.

Student Account ID: xxx6448

Balance \$0.00

[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement (5/14/19) Statement [View Statements](#)

My Profile Setup

- Authorized Users
- Personal Profile
- Payment Profile
- Security Settings
- Electronic Refunds
- Auto Bill Pay

- On the Account Activity page, you may view your account activity organized by semester. Click on an individual semester to expand the tab and see a description of your itemized activity.

The screenshot shows the 'Account Activity' page. At the top, there is a navigation bar with links for 'My Account', 'Make Payment', 'Payment Plans', 'Deposits', 'Refunds', 'Help', and 'My Profile'. Below the navigation bar, the page title 'Account Activity' is displayed. To the right of the title are buttons for 'Expand All', 'Print', 'Excel', and 'PDF'. Below the title, there is a filter section with 'Filter activity by' set to 'Full account activity' and a 'View Activity' button. The main content area shows a table with the following data:

Student Account Balance		\$0.00
▶ Spring 2019		\$0.00
▶ Fall 2018		\$0.00
▶ Spring 2018		\$0.00
▶ Fall 2017		\$0.00
▶ Spring 2017		\$0.00
▶ Fall 2016		\$0.00
▶ Spring 2016		\$0.00
▶ Fall 2015		\$0.00

- Once you click on a semester, your account activity will be broken down listing every charge, payment, refund, credit and reversal. Please note, we have recently changed this view to group together like items. The default view will show the newest activity at the top while the older dates will be listed below.

The screenshot shows the 'Account Activity' page for 'Summer 2021'. At the top, there is a navigation bar with links for 'My Account', 'Make Payment', 'Payment Plans', 'Deposits', 'Refunds', 'Help', and 'My Profile'. Below the navigation bar, the page title 'Account Activity' is displayed. To the right of the title are buttons for 'Expand All', 'Print', 'Excel', and 'PDF'. Below the title, there is a filter section with 'Filter activity by' set to 'Full account activity' and a 'View Activity' button. The main content area shows a table with the following data:

Student Account Balance					\$0.00
Summer 2021					\$0.00
Print Excel PDF					
Account Activity					
Search: <input type="text"/>					
Description ↑↓	Code ↑↓	Date ↓↑	Due Date ↑↓	Amount ↑↓	
▶ Pay Plan Enrollment Fee	400000002130	5/6/21		\$0.00	
▶ Past Due Pay Plan Enroll Fee	400000002135	4/29/21		\$0.00	
▶ Tuition Cont & Prof Studies-IS	330000000300	2/22/21		\$0.00	
▶ Cont & Prof Fees Summer-IS	450000000315	2/22/21		\$0.00	
▶ UGRD Records Fee	400000000900	2/22/21		\$0.00	
Term Balance:				\$0.00	
Term Balance Including Estimated Aid:				\$0.00	

Students can change that view by clicking the black arrow next to the item in the description column.

Student Account Balance				\$0.00
Summer 2021				
Print Excel PDF				
Account Activity				
Description	Code	Date		
▶ Pay Plan Enrollment Fee	400000002130	5/6/21		
▶ Past Due Pay Plan Enroll Fee	400000002135	4/29/21		\$0.00
▼ Tuition Cont & Prof Studies-IS	330000000300	2/22/21		\$0.00
Tuition Cont & Prof Studies-IS	330000000300	2/22/21	2/22/21	-\$345.00
Tuition Cont & Prof Studies-IS	330000000300	2/17/21	4/29/21	\$345.00
▶ Cont & Prof Fees Summer-IS	450000000315	2/22/21		\$0.00
▶ UGRD Records Fee	400000000900	2/22/21		\$0.00
Term Balance:				\$0.00
Term Balance Including Estimated Aid:				\$0.00

Please note, like items are grouped together, however you can open the item to see individual transactions with their respective dates.